**Karen’s 102 Syllabus Spring 2020**

**Course Information**

**Freshman Composition English 102, Section 16123**

**3 Credit Hours**

**Spring 2020**

INSTRUCTOR: Dr. Karen Palmer

Phone: 928-776-2286

E-mail: Karen.Palmer@yc.edu

Office: 3-247

Office Hours: M/W 12:15-2:00pm & 3:15-4:00

*Karen can be contacted via the* [*Questions for Instructor*](https://canvas.yc.edu/courses/22004/assignments/293845) *forum or the Canvas Inbox. Questions posted M-Th will be answered within 24 hours.*

**See** [**Class Calendar/Assignment Checklist**](https://canvas.yc.edu/courses/20876/pages/class-calendar-and-assignment-checklist) **for a checklist of assignments.**

This syllabus along with the [Class Calendar & Assignment Checklist](https://canvas.yc.edu/courses/20876/pages/class-calendar-and-assignment-checklist) constitutes the student contract for this course. Students are held accountable for the information recorded on these documents, posted on the course Canvas site, and stated in the [YC Code of Conduct](https://www.yc.edu/v5content/student-services/codeofconduct.htm).

**PREREQUISITES & TECHNOLOGY REQUIREMENTS**

* A grade of "C" or better in ENG 101, which means that students should be able be proficient with writing academic essays in MLA format, have a basic understanding of source documentation/citation, and be proficient with proper use of grammar.
* In addition, students taking an online course should have a basic knowledge of computer and internet skills. Click [HERE](http://www.mnsu.edu/ext/online/skills.html) for a good reference.
* Students taking this ENG 102 course online should have access to the internet, including an updated browser. Basic requirements to use Canvas can be found [HERE](https://guides.instructure.com/m/4214/l/82542-what-are-the-basic-computer-specifications-for-canvas).
* Microsoft Word is REQUIRED for assignment submission for this course, so you must be able to use Word for document creation. You can use any version of Microsoft Word, including the FREE version for students offered through Office 365.
* If you are new to Canvas or online courses in general, click [HERE](https://www.yc.edu/v5content/teaching-and-elearning-support/students/orientations.htm) for YC's "How to be a Great Online Student" course.

**REQUIRED MATERIALS:**

**I will link all literature selections to online versions. If you prefer to read a paper textbook, please purchase a used copy of this book:  Madden, Frank. (2012).** [***Exploring Literature: Writing and Arguing About Fiction, Poetry, Drama, and the Essay***](https://www.pearsonhighered.com/program/Madden-Exploring-Literature-Writing-and-Arguing-about-Fiction-Poetry-Drama-and-the-Essay-Plus-My-Literature-Lab-Access-Card-Package-5th-Edition/PGM322386.html)***.* 5th edition. ISBN: 978-0-205-18479-8. Textbook is OPTIONAL!**

**COURSE INFORMATION**

**Course Description:** Extensive practice in critical reading and writing about literature, with emphasis on fluency in critical writing. Includes additional library skills and the writing of critical, documented essays. Three credit hours. Prerequisite: English 101

**Course Purpose:** To prepare students for the reading, critical thinking, research, and writing skills demanded in college courses.

**Learning Outcomes & Course Content:**

The Arizona Board of Regents requires 10,000 words of writing in English 102. The following learning outcomes delineate the content of English 102:

1. Write thesis statements
2. Apply reasoned development strategies
3. Select and apply voice
4. Use organizational strategies
5. Use and select details
6. Apply sentence structure strategies
7. Identify and evaluate multiple meanings and perspectives in language
8. Locate, evaluate, integrate, and document information
9. Apply conventions of standard written English
10. Interpret and analyze texts
11. Evaluate and analyze professional and student writing.

*In this course, we will progressively build toward mastery of each of these learning outcomes by practicing them in modules that become more challenging as the semester moves forward. In the first module, students will focus on one of the shorter forums of literature, poetry. In the second module, students will focus on a slightly longer form of literature--the short story--and also incorporate knowledge of a critical theory. In the final module, students will move forward to comparing a narrative essay with another form of literature. As the assignments advance in complexity, students will have the ability to master these outcomes.  For a chart showing what outcomes are covered in each module, please see* [*ENG 102 Learning Outcomes*](https://canvas.yc.edu/courses/20876/pages/eng-102-learning-outcomes)*.*

**Course Policies**

[**Institutional and Course Policies**](https://canvas.yc.edu/courses/22004/pages/institutional-and-course-policies)

**Attendance Policy**

Students are expected to attend and participate in all class meetings, laboratories, and field trips.  A student who expects to be absent due to a school-sponsored activity must make prior arrangements with the instructor.  A student who does not adhere to the instructor’s and College’s attendance and participation requirements should be dropped/withdrawn from the course as defined in the Yavapai College General Catalog.  If the student is not withdrawn from the class, a grade will be entered on the student’s permanent record.  The last date of attendance will need to be documented.

In an online course, attendance means logging into Canvas and completing assignments. **Being out of town/sick/etc does not release a student from submitting assignments on the due dates.** Students are fully responsible and held accountable for all information presented in each module.

Students must check into the course and complete all  assignments the first week of class.  Students who do not log in and begin work by Wednesday will be immediately dropped from the course.  If you are dropped for inactivity, I will not re-add you into the course.  If a student stops attending the class, they will receive an F unless they specifically request a W by the deadline, usually the 12th week of class. Students can check the YC General Catalog for requirements for excused absences.  If you have special circumstances, please contact me directly via the Canvas Inbox or during office hours.

**Policy for Assignment Completion**

YC offers multiple computers for students to complete their work on time, so, even if your computer has a malfunction, there is no excuse for not turning in work on time.  All writing assignments must adhere to MLA manuscript format. All assignments must be in Times New Roman font size 12, no boldface and no underlining. All assignments must have one-inch margins on all sides. All assignments must be double spaced with ½ inch indentations (one tab) for paragraphs. In the top left margin, students will include (double spaced) their name, Instructor Dr. Karen Palmer, English 102, and date. Centered on the next line will be the title of the assignment (no special formatting!). Assignments must be saved in .doc or .docx format and submitted via Canvas. **All formal paper assignments must be at least 1500 words. That is around 4-5 pages.** Assignments not meeting these basic criteria will automatically receive a 0, so please double check your submissions!

**Policy for Assignment Submission**

Assignments for each week are listed in the Class Calendar/Checklist and in the Weekly Modules.  All assignments listed in a Module are due that week by Thursday at midnight--including Connect work.  Any exceptions will be clearly noted. I do NOT accept late work.  **Having extraordinary circumstances or experiencing computer difficulties does not release anyone from submitting assignments on time.** Give yourself plenty of time and don't procrastinate!  Students must submit rough draft essays for Peer Review.

**Grading Policies:**

***All assignments will be graded within two weeks of the assignment due date, unless assignments are submitted late.***

**In this course, you will receive consistent feedback through peer review in order to assist you in revising your papers before submitting them for a grade.  Papers will be graded based on the criteria specified in the assignment rubric.**

**Generally, papers that meet all criteria in an exceptional fashion will receive an A. B papers will meet all the criteria, but may have organizational, mechanical, or other similar problems. If papers fail to address the assignment altogether, they will receive a 0. All work other than essay assignments will be graded based on completeness.**

**All papers MUST be at least *4 pages in length, continuing on to the 5th page, or about 1500 words.*  Assignments not meeting the length requirement will receive a 0.  All papers requiring an outside source must have a Works Cited page in MLA format.  Each source listed in the Works Cited must be cited at least once within the paper appropriately.  Papers not meeting this requirement will receive a 0.**

**Please also see** [**General Grading Criteria**](https://canvas.yc.edu/courses/22004/files/3264369/download)**.**

**Assignments for English 102**

Papers & other assignments:  320

Discussions:  105

Quizzes & Final: 105

Writing Process: 120

Journals: 100

TOTAL:  750

**Grading Scale:**

90% = A

80% = B

70% = C

60% = D

0-59.9% = F

Student grades are recorded in Canvas.

This class does not offer or allow for pass/fail credit or incomplete grades.  If you stop participating in the class, you will receive a Failing grade unless you specifically request a W (withdrawal) before the deadline.

In order to **pass ENG 102**, **students must** earn a 70% or more overall in the course.

**Course Withdrawal**

A student initiated withdrawal deadline is established by the College. If a student has not withdrawn from a class by the deadline, a student will receive the letter grade earned in the course at the end of the semester. An instructor can choose to withdraw a student from the class after the deadline depending upon the instructor's withdrawal policy. If a student does not follow official procedures for withdrawing from a course, earned graded will be posted on the student's permanent record.

Faculty initiated withdrawals for non-attendance are in place for both the benefit of the college in assuring compliance with financial aid requirements and to benefit students. When students do not participate in classes during the first week of the semester, faculty will withdraw them from their classes unless they have been in contact with the faculty member. In this course, you must complete ALL week one assignments by Thursday of week one to avoid being dropped from the course.

I CANNOT withdraw you from the course OR give you a W at the end of the semester.  If you do not complete the course, you WILL receive an F.  If you do not think you will be able to complete the course, you need to withdraw by the YC deadline.

**Plagiarism Policy:**

Honesty in academic work is a central element of the learning environment. It is expected that students will submit their own work. The presentation of another individual’s work as one’s own or the act of seeking unfair academic advantage through cheating, plagiarism or other dishonest means are violations of the College’s Student Code of Conduct. Definitions of plagiarism, cheating, and violation of copyright and penalties for violation are available in the Yavapai College Student Code of Conduct.

Dr. Palmer expects academic integrity. Students must do everything possible to avoid plagiarism, a form of academic misconduct, which results in failure. Plagiarism includes using the words, ideas, answers, or works of another writer without providing clear acknowledgement of the original author and accurate citation. Plagiarism also includes using academic papers for sale or allowing another person to write any section of the student’s assignment. When researching electronic online sources and/or using information from published or unpublished works, students must fully and clearly acknowledge the original writer and employ correct citation methods. **Plagiarism in this class results in failure on plagiarized assignment and may result in failure of the course. Definitions of plagiarism, cheating, and violation of copyright and penalties for violation are available in the** [**Yavapai College Student Code of Conduct**](http://www.yc.edu/codeofconduct)**.**

**Safety and Regulations for Civility (Online Etiquette):**

Respect for the rights of others and for the College and its property are fundamental expectations for every student.  The [Student Code of Conduct](http://www.yc.edu/codeofconduct) outlines behavioral expectations, and explains the process for responding to allegations of student misconduct.

Yavapai College is committed to providing a quality learning environment.  All cell phones and mobile devices must be placed in silent mode while in classrooms, computer labs, library, learning center, and testing areas.  Cell phones must be used outside these facilities.

Students are expected to respond and write in a respectful, professional and appropriate manner in all forms of communication and when activities are assigned to create scenarios, discuss opinions, present on a selected subject, or post to the web board. Inappropriate language or objectionable material will not be tolerated and could result in disciplinary measures and/or a failing grade for the class. ([www.yc.edu/codeofconduct](http://www.yc.edu/codeofconduct))

Yavapai College is committed to limiting exposure to the harmful effects of primary and secondary smoke to campus students, visitors, and employees. In order to reduce the harmful effects of tobacco use and to maintain a healthful working and learning environment, the College prohibits smoking, including vaping, on all campuses except in designated smoking areas as per the [Smoking & Tobacco Use Policy (10.09).](https://www.yc.edu/v6/policies/docs/1000d/1009-smoking.pdf)

([www.yc.edu/v6/policies/docs/1000d/1009-smoking.pdf](http://www.yc.edu/v6/policies/docs/1000d/1009-smoking.pdf)

Yavapai College technological equipment and resources must be used in accordance with the [Technology Resource Standards (5.27)](https://www.yc.edu/v6/policies/docs/500b/527techstandards.pdf), [Copyright Use (2.28)](https://www.yc.edu/v6/policies/docs/200hr/228-copyrightuse.pdf) and [Peer-to-Peer (P2P) File Sharing (5.26)](https://www.yc.edu/v6/policies/docs/500b/526-p2p.pdf) policies.  Use of Yavapai College equipment and resources to illegally copy, download, access, print or store copyrighted material or download pornographic material is strictly prohibited. For example, file swapping of copyrighted material, such as music or movies is strictly prohibited. Users found to violate this policy will have their privileges to use Yavapai College technological equipment and resources revoked. ([www.yc.edu/policies](http://www.yc.edu/policies))

Because some communication in this course will be conducted online, students are encouraged to take extra caution in their communication within the course. Be sure that posts and e-mails are written grammatically and free from obscenity, etc. Refrain from using all caps.

Students are encouraged to communicate directly with the instructor in the case of difficulties in the classroom, with the assignments or course in general, or with other students.

For a complete overview of online etiquette, please read [Online Etiquette](https://canvas.yc.edu/courses/22004/pages/online-etiquette).

**Student Resources**

**How to Be a Great Online Student:** [**YC's Online Course Orientation**](https://www.yc.edu/v5content/teaching-and-elearning-support/students/orientations.htm)

**E-mail:** Yavapai College provides enrolled students with an official username@scholar.yc.edu email address. Yavapai College requires enrolled students to utilize the YC email system for official college-related communications.  Students are expected to check their Yavapai College email account as directed by their instructor. If you need assistance, go to [Information Technology Services](http://www.yc.edu/its)or 928.776.2168 ([www.yc.edu/its](http://www.yc.edu/its)).

**Title IX:** Yavapai College does not deny or limit any student or employee the ability to participate in or benefit from any program offered by the institution on the basis of sex or gender. Sexual harassment, which includes acts of sexual violence such as rape, sexual assault, sexual battery, sexual coercion, unwanted touching, dating/relationship violence and stalking, are forms of gender-based discrimination prohibited by Title IX.

The college encourages students and employees to report incidents of sexual misconduct as soon as possible to the Title IX Coordinator or to a Deputy Title IX Coordinator. Contact information for Coordinators can be found at [Sexual Misconduct Resources](https://www.yc.edu/v6/student-services/sexualmisconduct.html). (www.yc.edu/v6/student-services/sexualmisconduct.html)

**Disability/Request for Special Accommodations:**

Disability Resources ensures qualified students with disabilities equal access and reasonable accommodations in all Yavapai College academic programs and activities. YC supports disability and accessibility awareness and promotes a welcoming environment to all. The Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973 prohibits discrimination on the basis of disability and requires Yavapai College to make reasonable accommodations for those otherwise qualified individuals with a disability who request accommodations.  ([www.yc.edu/disabilityresources](http://www.yc.edu/disabilityresources))

Yavapai College is committed to providing educational support services to students with documented disabilities. Accommodations for a student must be arranged by the student through Disability Resources by phone 928.776.2085 or email disabilityresources@yc.edu..

**Yavapai College and Canvas Accessibility Statements and Privacy Policies** [**click here.**](https://canvas.yc.edu/courses/22004/pages/accessibility-statement-and-privacy-policies)

**STUDENT RESOURCES**

[**Technical and Academic Support**](https://canvas.yc.edu/courses/22004/pages/technical-and-academic-support)

[**Student Resources for YC, Connect, and Weebly**](https://canvas.yc.edu/courses/22004/pages/student-resources-for-yc-connect-and-weebly)

*E-mail*: Yavapai College provides enrolled students with an official username@scholar.yc.edu email address. Yavapai College requires enrolled students to utilize the YC email system for official college-related communications. Students are expected to check their Yavapai College email account as directed by their instructor. If you need assistance, go to Information Technology Services or 928.776.2168 (http://www.yc.edu/its).

*Library Services:* Library Services are available at the Prescott Campus and the Verde Valley Campus libraries. Both libraries are members of a countywide library network, which provides access to a wide range of information and resources at libraries throughout Yavapai County. Possession of a College library card entitles students to access materials housed at member libraries.

 *LEARNING CENTERS:*A learning center is available on the Prescott and VV Campuses. These centers provide a variety of learning support for students, including tutoring, adaptive computer and equipment for students with disabilities, and a networked general computer lab.

 *TUTORING:*Call for details. Prescott (928) 776-2085 or VV (928) 634-6562

 *ONLINE RESOURCES*: Online writing tutoring for any academic subject is available at <https://www.yc.edu/v5content/learning-center/>

*Appeals*: A student may appeal an academic or instructional decision by faculty if s/he deems the decision to be made in error. The appeal must be made in a timely manner in accordance with established procedures.  ([www.yc.edu/academiccomplaints](http://www.yc.edu/academiccomplaints))

Additional YC Resources can be found at the [Roughrider Hub](https://www.yc.edu/v5content/student-services/).

[YC Student Handbook](https://www.google.com/url?q=https://www.yc.edu/v5content/pathways/auxillary/radiology/rad-handbook-2017-2018.pdf&sa=U&ved=0ahUKEwj37Na_n-DYAhUMLKwKHfceBSYQFggHMAE&client=internal-uds-cse&cx=004217829698294893226:kxxqfxztfv0&usg=AOvVaw3n24Sxy3Io5Ie9BhakUW-u)

**Student Responsibility:**

Students are 100% responsible for all information contained in the [YC Code of Conduct](https://www.yc.edu/v5content/student-services/codeofconduct.htm), this course syllabus, and the course calendar. Students are expected to understand every policy and adhere to the rules and regulations of YC code of conduct and student academic accountability.  In order to succeed in college level academics, students must take personal responsibility for their studies.

**About Your Instructor**

[**About Your Instructor**](https://canvas.yc.edu/courses/20876/pages/about-karen)

**Availability of Instructor:**

Students are strongly encouraged to maintain regular contact and frequent communication with the instructor through Canvas.

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**Remind**

Karen has set up a Remind.com account for all of her Spring 2020 courses. If you'd like to receive reminders, updates, etc, please join this class by clicking the button below.

Online class calendar:

# Class Calendar & Assignment Checklist

**Course Calendar**

Please take personal responsibility for your success and print out the Course Calendar.  You will be able to check off the assignments that are due each week, as well as keep track of your grade in the class by recording your scores. If you want to know what your grade is in this course at any time, THIS is how you figure it out!

\*\*There is NO excuse for not knowing an assignment was due OR not knowing your own current grade in the class.\*\*

**Week One: Introductions**

\*\*Students who do not log in and complete ALL Week One Assignments by midnight on Thursday of Week One will be dropped--no exceptions or re-adds!\*\*

1. Read the syllabus and course calendar
2. Discussion.  (\_\_\_\_\_\_\_\_\_/5 points)
3. Writing: None
4. Check In Quiz: (\_\_\_\_\_\_\_\_\_/5 points)
5. Journal: None

**Week Two: Intro to Reading**

1. Read
2. Discussion. (\_\_\_\_\_\_\_/10 points)
3. Short writing assignment:  My Reading History. (\_\_\_\_\_\_\_\_\_\_/20 points)
4. Quiz: None
5. Journal :  (\_\_\_\_\_\_\_/10 points)

**Week Three: Poetry Explication**

1. Read
2. Discussion. (\_\_\_\_\_/10 points)
3. Writing assignment:  Personal Response (\_\_\_\_\_\_\_\_\_/10 points)
4. Quiz: Elements of Poetry (\_\_\_\_\_/10 points)
5. Journal (\_\_\_\_\_\_\_\_\_/10 points)

**Week Four: Poetry Explication**
1.  Read
2.  Discussion  (\_\_\_\_\_/10 points)
3.  Writing assignment: Thesis/outline & Sources (\_\_\_\_\_/10 points)

4.  Quiz MLA/Research Review:  (\_\_\_\_\_\_\_\_\_/10 points)
5. Journal: (\_\_\_\_\_\_\_\_\_/10 points)

**Week Five: Poetry Explication**

1.  Read
2.  Discussion:   (\_\_\_\_\_/10 points)
3.  Writing assignment: Draft due to TurnItIn (\_\_\_\_/10 points)
4.  Quiz: none
5.  Journal (\_\_\_\_\_\_\_\_\_/10 points)

**Week Six: Poetry Explication**

1.  Read
2.  Peer Review (\_\_\_\_\_/10 points)
3.  Writing:  Final Draft Poetry Explication (\_\_\_\_\_/100 points)
4.  Quiz None
5.  Journal: None

My grade so far:  my total points:  \_\_\_\_\_\_\_\_\_\_ divided by  270 = \_\_\_\_\_\_\_\_\_\_\_\_\_%

\*\*Students who have less than 160 points and/or have missed two weeks of assignments will be dropped.\*\*

**Week Seven: Short Story Critique**

1. Read
2. Discussion:   (\_\_\_\_\_/10 points)
3. Writing assignment:  Personal Response (\_\_\_\_/10 points)
4. Quiz: Elements of Fiction (\_\_\_\_\_/10 points)
5. Journal: (\_\_\_\_\_\_\_\_\_/10 points)

**\*\*Deadline for Students to Withdraw with Guaranteed Grade of W. You must go to the registrar to withdraw!\*\***

**Week Eight: Short Story Critique**

1.  Read
2.  Discussion (\_\_\_\_\_/10 points)
3.  Writing assignment:  Thesis/outline and sources(\_\_\_\_\_/10 points)
4.  Quiz Critical Theories  (\_\_\_\_\_/10 points)
5.  Journal:(\_\_\_\_\_\_\_\_\_/10 points)

## ****SPRING BREAK 3/8-14****

**Week Nine: Short Story Critique**

1.  Reading
2.  Discussion:   (\_\_\_\_\_/10)
3.  Writing assignment: Rough Draft due to Turnitin (\_\_\_\_\_/10 points)
4.  Quiz: NONE
5.  Journal: (\_\_\_\_\_\_\_\_\_/10 points)

**Week Ten: Short Story Critique**

Reading:
Discussion: Peer Review (\_\_\_\_\_/10 points)
Writing: Final Draft Short Story Critique Due (\_\_\_\_\_/100 points)
Quiz: NONE
Journal: NONE

 My grade so far:  my total points:  \_\_\_\_\_\_\_\_\_\_ divided by 490 = \_\_\_\_\_\_\_\_\_\_\_\_\_%

\*\*Students who have less than 294 points and/or have missed two weeks of assignments will be dropped.\*\*

**Week Eleven: Essay Compare/Contrast**

1. Reading:  Text
2. Discussion:  Discussion (\_\_\_\_\_/10 points)
3. Writing: Personal Response (\_\_\_\_\_/10 points)
4. Quiz: Essays (\_\_\_\_\_/10 points)
5. Journal: (\_\_\_\_\_\_\_\_\_/10 points)

**Week Twelve: Essay Compare/Contrast**

1.  Reading
2. Discussion (\_\_\_\_\_\_\_\_\_/10 points)
3.  Writing assignment:  Thesis/Outline and sources (\_\_\_\_\_/10 points)
4. Quiz: NONE
5. Journal (\_\_\_\_\_\_\_\_\_/10 points)

**Week Thirteen: Essay Compare/Contrast**

1. Reading:
2. Discussion:   (\_\_\_\_\_/10 points)
3. Writing:  Submit rough draft to Turnitin (\_\_\_\_\_\_/10 points)
4. Quiz: NONE
5. Journal: (\_\_\_\_\_\_\_\_\_/10 points)

***\*\*Deadline for withdrawal request is Thursday of this week.***

***You must send me a message in Canvas requesting a W with clear reasons by this date.\*\****

**Week Fourteen: Essay Compare/Contrast**

1. Reading
2. Peer Review (\_\_\_\_\_/10 points)
3. Writing assignment:  Final Draft  (\_\_\_\_\_/100 points)
4. Quiz. NONE
5. Journal: NONE

**Week Fifteen: Essay Compare/Contrast**

1. Reading
2. Peer Review (\_\_\_\_\_/10 points)
3. Writing assignment:  Final Draft  (\_\_\_\_\_/100 points)
4. Quiz. NONE
5. Journal: NONE

 My grade so far:  my total points:  \_\_\_\_\_\_\_\_\_\_ divided by 750 = \_\_\_\_\_\_\_\_\_\_\_\_\_%

**\*\*To pass this class, you must earn a minimum of 522 points.**

8 week class calendar:

**Course Calendar**

Please take personal responsibility for your success and print out this Class Calendar.  You will be able to check off the assignments that are due each week, as well as keep track of your grade in the class by recording your scores. If you want to know what your grade is in this course at any time, THIS is how you figure it out!

\*\*There is NO excuse for not knowing an assignment was due OR not knowing your own current grade in the class.\*\*

**Week One: Introductions**

\*\*Students who do not log in and complete ALL Week One Assignments by midnight on Thursday of Week One will be dropped--no exceptions or re-adds!\*\*

1. Reading, including the Syllabus and Class Calendar
2. Discussion.  (\_\_\_\_\_\_\_\_\_/10 points)
3. Writing: Letter to Myself or What's My Why (\_\_\_\_\_\_/20 points)
4. Check In Quiz: (\_\_\_\_\_\_\_\_\_/5 points)
5. Journal: (\_\_\_\_\_\_\_/10 points)

**Week Two: Poetry Explication**

1. Read
2. Quiz: Elements of Poetry (\_\_\_\_\_/10 points)
3. Discussion. (\_\_\_\_\_/10 points)
4. Writing assignment:  Personal Response (\_\_\_\_\_\_\_\_\_/10 points)
5. Writing assignment: Thesis/outline & Sources (\_\_\_\_\_/10 points)

**Week Three: Poetry Explication**

1.  Read
2.  Writing assignment: Draft due to TurnItIn (\_\_\_\_/10 points)
3.  Peer Review (\_\_\_\_\_/10 points)
5.  Writing:  Final Draft Poetry Explication (\_\_\_\_\_/100 points)

My grade so far:  my total points:  \_\_\_\_\_\_\_\_\_\_ divided by  205 = \_\_\_\_\_\_\_\_\_\_\_\_\_%

**Week Four: Short Story Critique**

1. Read
2. Quiz: Elements of Fiction (\_\_\_\_\_/10 points)
3. Quiz Critical Theories  (\_\_\_\_\_/10 points)
4. Discussion:   (\_\_\_\_\_/10 points)
5. Writing assignment:  Personal Response (\_\_\_\_/10 points)
6. Writing assignment:  Thesis/outline and sources(\_\_\_\_\_/10 points)
7. Journal: (\_\_\_\_\_\_\_\_\_/10 points)

**Week Five: Short Story Critique**

1.  Reading
2.  Discussion (\_\_\_\_\_/10 points)
3.  Writing assignment: Rough Draft due to Turnitin (\_\_\_\_\_/10 points)
4.   Peer Review (\_\_\_\_\_/10 points)
5.  Writing: Final Draft Short Story Critique Due (\_\_\_\_\_/200 points)

 My grade so far:  my total points:  \_\_\_\_\_\_\_\_\_\_ divided by 495 = \_\_\_\_\_\_\_\_\_\_\_\_\_%

**Week Six: Essay Compare/Contrast**

1. Reading:  Text
2. Discussion:  Discussion (\_\_\_\_\_/10 points)
3. Writing: Personal Response (\_\_\_\_\_/10 points)
4. Writing assignment:  Thesis/Outline and sources (\_\_\_\_\_/10 points)
5. Journal: (\_\_\_\_\_\_\_\_\_/10 points)

**Week Seven: Essay Compare/Contrast**

1. Reading:
2. Discussion:   (\_\_\_\_\_/10 points)
3. Writing:  Submit rough draft to Turnitin (\_\_\_\_\_\_/10 points)
4. Peer Review (\_\_\_\_\_/10 points)
5. Writing assignment:  Final Draft  (\_\_\_\_\_/200 points)

 My grade so far:  my total points:  \_\_\_\_\_\_\_\_\_\_ divided by 765 = \_\_\_\_\_\_\_\_\_\_\_\_\_%

**Week Eight: Final**

1. Final Exam (\_\_\_\_\_\_/50 points)

2. Portfolio (\_\_\_\_\_\_/200 points)

My final grade:  my total points:  \_\_\_\_\_\_\_\_\_\_ divided by 1015 = \_\_\_\_\_\_\_\_\_\_\_\_\_%

**\*\*To pass this class, you must earn a minimum of 706 points.**